



Emergency Solutions Grant

- The *Emergency Solutions Grant Program* is a competitive funding process open to nonprofit organizations that serve homeless populations and at risk of homelessness.
- Program activities are designed to be the first step in a continuum of services for the homeless toward independent living.

ESG Eligible Activities

- **There are five eligible ESGP activities:**
 - **Street Outreach**-Locating unsheltered individuals and families
 - **Emergency Shelter**-Individuals and families who are homeless
 - **Homeless Prevention**- Individuals and families who are at imminent risk, or at risk, of homelessness

ESG Eligible Activities



- **Rapid Re-Housing-** Individuals and families who are literally homeless
- **Homeless Management Information System or HMIS-** A statutory requirement for ESG recipients and sub recipients

Street Outreach

- **Street Outreach** includes:
 - **Engagement**-Initial assessment, crisis counseling, addressing physical needs, cell phone costs of outreach workers, providing referral and information services.
 - **Case Management**- Centralize assessment system, developing /securing services, verifying eligibility, help in obtaining federal, state and local benefits, monitoring participants progress, and developing an individualize housing plan.



Street Outreach

- **Emergency Health Services-** Assessing participants health problems, helping participants obtain medical treatment, and providing medication and follow-up services.
- **Emergency Mental Health Services-** Crisis interventions, Prescription and psychotropic medications, Providing therapeutic approaches to address multiple problems.

Street Outreach

- **Transportation-** Transporting unsheltered people to emergency shelters, costs of a participant's travel on public transit, Mileage allowance for outreach workers, purchase or lease a vehicle for use of outreach activities, and cost of staff to assist participants to use public transportation.
- **Services to Special Populations-** Essential services tailored to meet the needs of homeless youth, victims of domestic violence and people living with AIDS/ HIV. The eligible costs include; engagement, case management, emergency health services, emergency mental health services and transportation.

Emergency Shelter

- Emergency Shelter - Eligible program participants are individuals and families who are homeless.

Eligible Costs are:

- Essentials Services - Case management, childcare, education services, job training, employment assistance, legal services, transportation, substance abuse treatment, and mental health services.
- Renovation - labor, materials, tools, soft costs, major rehab of an emergency shelter, and conversion of a building into an emergency shelter.

Emergency Shelter

- Shelter Operations - Maintenance, rent, security, fuel, insurance, Utilities, food, furnishing, equipment, supplies, and hotel or motel vouchers for a family or an individual.
- Assistance required under “URA or the Uniform Relocation Assistance Act- Eligible costs include; relocation payments and other assistance to persons displaced by a project assisted with ESG funds.



Homeless Prevention

- Homeless Prevention - To prevent persons from becoming homeless in a shelter or an unsheltered situation and to help participants regain stability in their current housing or other permanent housing.
- Eligible Participants - Are extremely low-income individuals and families with income below 30% of Area Median Income (AMI). These persons are at risk of becoming homeless and moving into an emergency shelter or a place not meant for human habitation.
- Eligible Activities – Are housing relocation and stabilization services, and short and medium term rental assistance.

Rapid Re-housing

- Rapid Re-housing – Is to help homeless people living on the streets or in an emergency shelter to move into permanent housing, and to help such people to achieve stability in that housing.
 - Eligible Participants – Are literally homeless individuals and families currently living in a shelter or a place not meant for human habitation.
 - Eligible Activities - Housing and relocation stabilization services, and short and medium term rental assistance.

HMIS

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- Homeless Management Information System or HMIS – All recipients and sub-recipients may pay the cost of contributing data to the CoC’s HMIS.
 - Eligible Cost for recipients and sub-recipients are :
 - Hardware equipment and software costs, which includes; purchasing or leasing hardware, purchasing software or software licenses, and purchasing or leasing telephones, faxes and furniture.
 - Staffing: Paying for salaries for operating HMIS including data collection, data entry, monitoring and reviewing data quality, reporting to the HMIS Lead, training staff on using HMIS, implementing and complying with HMIS requirements,
 - Training and Overhead includes; technical support, leasing office space, utilities, staff travel to HUD sponsored events, staff costs to conduct intake, and paying participation fees.

Definition of Homelessness

- **Literally Homeless-** An individual or family that lacks a fixed nighttime residence, such as; living in a car, park, abandoned building, bus or train, transitional shelters, hotels and motels paid for by federal state and local government and exiting an institution where they resided 90 days or less and were residing in emergency shelter or place not meant for human habitation immediately before entering institution.
- **Imminent Risk of Homelessness-**Individuals and families will lose their nighttime residence within 14 days and have no subsequent residence and lack resources needed to obtain permanent housing.

Definition of Homelessness

- Homeless Under other Federal Statutes-
Unaccompanied youth under 25 or families with children and youth who; have not had a lease during the last 60 days and have experienced two or more moves in the last 60 days.
- Fleeing/ Attempting to Flee Domestic Violence-
Individuals/ families fleeing or attempting to flee domestic violence, or other life-threatening conditions related to violence, but have no identified subsequent residence; and lack the resources and support networks needed to obtain other permanent housing.

ESG Eligible Applicants

- **An eligible applicant must meet HUD requirements which include the following criteria:**
 - Active private nonprofit corporation organized under State law
 - 501 (c) (3) status from IRS
 - No part of its earnings inure to the benefit of any member, founder, contributor, etc.
 - Has acceptable, functioning accounting system
 - Has active, volunteer board
 - Has a certificate of existence from the State
 - Serves homeless persons

ESG Guidelines

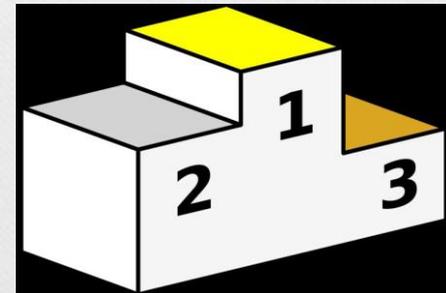
- No more than 60% of the City's ESG entitlement may be used for emergency shelter and street outreach service activities.

Grant Review & Selection Process

- The City will appoint a grant review committee.
 - Representatives from Ranking and Review Committee which is a part of the Continuum of Care within Memphis & from programs that work with agencies that serve the homeless or help prevent homelessness.
 - It will NOT appoint individuals that are employed by agencies that submit an application for ESGP funds.

Rating & Ranking

- Committee members will rate and rank all eligible applications.
- The points awarded for the rating factors total 100.
- Rating & Ranking Criteria:
 - Applicant capacity (20pts)
 - Project quality (20pts)
 - Need for Project (30pts)
 - Operational Feasibility (30pts)



Completing Application

- Key Issues
 - **Read** the entire application before answering any questions
 - Complete the Project Information
 - Answer all questions completely
 - No handwritten applications
 - Please put N/A for the questions that do not apply
 - Make sure that the matching source and amount are identified
 - **All Emergency Solutions Grant funds must be matched dollar for dollar**



Required Budgets

- **Three (3) Items that must be submitted with application.**
 - Agency Revenue Budget
 - Program Budget
 - Program Budget Justification



Applicant's Program Budget

- Key Issues

- **CHECK YOUR MATH!!!**
- Only request funds for what is needed for the project
- Please place your expenses in the correct category
- Make sure your budget is not handwritten



Applicant's Budget Justification

- Definition – A budget justification gives a detailed break down of the requested expenses.



- Key Issues

- Please justify **ALL** of your expenses.
- If you do not supply us with a program budget and budget justification, your application will **not** be reviewed.

ESG Application Deadline

Applications must be submitted
electronically:

Electronic Application links found on the HCD page from
www.memphistn.gov. Click “funding opportunities.”

**January 31, 2023 at 4:00 p.m. via electronic submission
portal.**

Emergency Shelter Grant Program

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- Approximate Amount of ESG Funding
 - FY24 \$540,000.00
 - Contact Information
 - Timothy Saffold, Senior HCD Analyst
 - Timothy.saffold@memphistn.gov
 - 901.636.7316
 - Kimberly Mitchell, Administrator, Homeless & Special Needs Dept.
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THANK YOU FOR COMING!

